



COUNTY OF VENTURA HUMAN SERVICES AGENCY

Barry L. Zimmerman
Director

July 23, 2019

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Melissa Livingston
Chief Deputy Director

Jennie Pittman
Deputy Director
Administrative Services

Marissa Mach
Deputy Director
Adult & Family Services

Judy Webber
Deputy Director
Children & Family Services

Curtis Updike
Deputy Director
Community Services
Department

Subject: **Approval of, and Authorization for the Chair of the Board of Supervisors to Sign, Program Year 2019-20 Workforce Innovation and Opportunity Act Subgrant Agreement No. AA011044 with the California Employment Development Department; Authorization for the Human Services Agency Director, Upon Review and Approval by the County Executive Office and County Counsel, to Sign All State-Imposed Modifications to the Agreement, to Accept Additional Funding Allocations from the State and to Apply for Additional Funding Opportunities from the State Related to the Subgrant; and Approval of a State-Required Resolution.**

Recommendations:

1. Approve and authorize the Chair of the Board of Supervisors to sign Subgrant Agreement No. AA011044 with the California Employment Development Department (EDD) for Program Year (PY) 2019-20 Workforce Innovation and Opportunity Act (WIOA) services.
2. Authorize the Human Services Agency (HSA) Director, or his designee, upon the review and approval of the County Executive Office and County Counsel, to sign all State-imposed modifications to the Subgrant Agreement, to accept additional funding allocations from the State, and to apply for additional funding opportunities related to the Subgrant Agreement.
3. Approve a State-required Resolution that documents your Board's approval of Recommendations one and two.

Fiscal/Mandates Impact:

Mandatory:	Yes
Source of Funding	United States Department of Labor Workforce Innovation and Opportunity Act (Youth Formula)

Funding Match Required: No
Impact on Other Departments None

Summary of Revenue and Total Costs:

	<u>FY2019-20</u>	<u>FY 2020-21</u>
Revenue:		
Direct (Youth allocation only)	\$1,506,029	\$0
Total Revenue	\$1,506,029	\$0
Costs:		
Direct (Youth allocation only)	\$1,506,029	\$0
Indirect Costs	Minimal	Minimal
Total Costs	\$1,506,029	\$0
Net County Cost	\$0	\$0

The WIOA Subgrant Agreement includes only the youth job seeker formula allocation of \$1,506,029 at this time. Once the WIOA State Plan and State Budget for PY 2019-20 have been approved, subsequent allocations for adult job seeker and dislocated worker services will be added to the Subgrant via unilateral modifications approved by EDD. Sufficient appropriations and revenue have been included in the WDB's Adopted Budget for this matter.

FY 2019-20 Adopted Budget for Workforce Development - Division 3450				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$8,459,386	\$8,459,386	\$8,459,386	-0-
Revenue	\$8,459,386	\$8,459,386	\$8,459,386	-0-
Net Cost	-0-	-0-	-0-	-0-

Discussion:

A. Background

In accordance with the Workforce Innovation and Opportunity Act (WIOA) of 2014 (29 U.S.C. § 3101 *et seq.*), EDD Workforce Services Division allocates federal WIOA funds to local Workforce Development Regions to provide services to eligible job seekers and employers through standard WIOA "Subgrant Agreements" with counties. In Ventura County, the County Workforce Development Board (WDB), which oversees services to employers and adult job seekers through the America's Job Center of California system and to youth job seekers through contractual and other service agreements, administers these federal funds through and in cooperation with HSA's workforce administration.

After EDD passes through initial federal WIOA funds to the County through the Subgrant Agreement, EDD then later uses its "unilateral modification process" to provide additional

federal funds to the County and to notify the County when the Subgrant Agreement is being modified without County consent because of changes in federal law and/or funding for the program.

B. 2019-2020 Subgrant Agreement

Before your Board is EDD's 2019-2020 Subgrant Agreement with Ventura County for \$1,506,029. Please note that the Subgrant Agreement provides for only the youth program allocation at this time. Funding allocations for adult job seeker and dislocated worker programs will be added to the Subgrant Agreement later via the unilateral modification process.

Your Board's approval of this Subgrant Agreement will authorize the County of Ventura to receive federal WIOA funds from the State and to provide services in accordance with its approved WDB Local Plan. The County's Local Plan is renewed or modified annually to reflect each year's anticipated service levels for participants and planned expenditures.

The term of the Subgrant Agreement is from April 1, 2019, through June 30, 2021. The term is consistent with prior-year WIOA Subgrant Agreements that allow funds for youth services to be expended beginning April 1st if needed, and for continuing program services for two years thereafter. While we anticipate that all WIOA Youth Formula funds may be expended in FY 2019-20, the State allows for carryover of unexpended funds under certain conditions through June 30, 2021.

The following table shows the total core allocations anticipated for Ventura County WIOA programs for PY 2019-20 made available through this Agreement and through later allocations from EDD:

Funding Stream	PY 2018-19	PY 2019-20	Dollar Increase/(Decrease)	Percent Increase/(Decrease)
Adult	\$1,502,552	\$1,386,440	\$(116,112)	-7.73%
Dislocated Worker	\$2,051,956	\$1,915,927	\$(136,029)	-6.63%
Youth	\$1,630,835	\$1,506,029	\$(124,806)	-7.65%
Rapid Response	\$297,362	\$278,343	\$(19,019)	-6.40%
Totals	\$5,482,705	\$5,086,739	\$(395,966)	-7.22%

C. Recommendations

We ask that your Board approve the Subgrant Agreement (Exhibit 1) and authorize the Chair to sign it. Moreover, because EDD routinely sends to HSA both additional funding as well as mandated Subgrant Agreement changes as unilateral subgrant modifications, we ask that your Board delegate authority to the Director or his designee, upon review and approval of the County Executive Office and County Counsel, to accept additional funding allocations from the State and to sign all State-imposed modifications to the Agreement.

Because the California Workforce Development Board and EDD also often announce additional funding opportunities related to the programs under the Subgrant Agreement, we also ask that the HSA Director, or designee, have authority to apply for additional funding opportunities related to the Subgrant Agreement, upon review and approval of the County Executive Office and County Counsel.

Finally, we ask your Board to approve the State-required Resolution (Exhibit 2) that evidences your Board's approval of the Subgrant Agreement and delegation of authority to the HSA Director described above.

This action is consistent with the County's Strategic Plan Focus Area #1: Good Government, Financial Stability, Strategic Goal # 4: Promote an environment of economic vitality to support, retain and attract businesses and support workforce development, each of which are vital for a prosperous and sustainable community; and Strategic Plan Focus Area #4: Community Well Being, Strategic Goal #4: "Ensure that individuals and families are provided timely and efficient assistance to meet/sustain basic needs, and transition quickly into pathways of productivity and self-sufficiency."

The County Executive Office, the Auditor-Controller's Office, and County Counsel have reviewed this letter. If you have any questions regarding this letter, please contact Melissa Livingston, Chief Deputy Director, at 1-805-477-5303 or Rebecca Evans, WDB Executive Director, at 1-805-477-5306.



BARRY L. ZIMMERMAN
Director

Attachments:

- Exhibit 1- PY 2019-20 WIOA Subgrant Agreement No. AA011044
- Exhibit 2- Board Resolution